Office of the Director/Principal
Govt. Hydro Engineering College
Bandla, Bilaspur (HP)-174001

कार्यालय निदेशक/प्राचार्य
राजकीय हाइड्रो अभियांत्रिकी
महाविद्यालय
बन्दला, जिला बिलासपुर (हि.प्र.)–174001

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ADDENDUM NOTICE

Ref No: GHEC/BLP/STORE/LTD. TENDER/LIBRARY BOOKS/2026 5889 **Dated** 13/11/26

Subject: Addendum Notice for Procurement of additional Library Books

In continuation to the previous Notice Inviting Quotation cited above, the following addendum is hereby issued for information of all concerned:

1. In addition to the books already notified vide the above cited Notice Inviting Quotation, a new list of books is additionally added for procurement for the Central Library.

2. The list of these additionally added new books is attached herewith as Annexure-A.

3. The books mentioned in Annexure-A, are in addition to, and not in substitution of, the books already notified earlier vide the said Notice Inviting Quotation. The previous list shall remain valid as it is.

4. All previous terms and conditions contained in the original Notice Inviting Quotation shall remain unchanged.

This is issued with the approval of the competent authority.

Director-cum-Principal
Govt. Hydro Engg. College Bandla,
Distt. Bilaspur (H.P.) - 174001

ANNEXURE – I

BOOK SERIES	NAME OF BOOKS	Qty	Edition/Year
HBR 20-Minute Manager Series (Harvard Business Review 20-Minute Manager Ultimate Boxed Set (16 Books) **By Harvard Business Review)**	1. Finance Basics (HBR 20-Minute Manager Series) 2. Creating Business Plans (HBR 20-Minute Manager Series) 3. Managing Up (HBR 20-Minute Manager Series) 4. Delegating Work (HBR 20-Minute Manager Series) 5. Managing Projects (HBR 20-Minute Manager Series) 6. Managing Time (HBR 20-Minute Manager Series) 7. Innovative Teams (HBR 20-Minute Manager Series) 8. Getting Work Done (HBR 20-Minute Manager Series) 9. Giving Effective Feedback (HBR 20-Minute Manager Series) 10. Difficult Conversations (HBR 20-Minute Manager Series) 11. Leading Virtual Teams (HBR 20-Minute Manager Series) 12. Presentations (HBR 20-Minute Manager Series) 13. Running Meetings (HBR 20-Minute Manager Series) 14. Performance Reviews (HBR 20-Minute Manager Series) 15. Running Virtual Meetings (HBR 20-Minute Manager Series) 16. Virtual Collaboration (HBR 20-Minute Manager Series)	01 each	ISBN: 1397816336977 82, **March 12, 2019 or Latest Edition**
HBR Emotional Intelligence Ultimate Boxed Set - 14 **(HBR Emotional Intelligence Series)**	1. Mindfulness 2. Resilience 3. Influence and Persuasion 4. Authentic Leadership 5. Dealing with Difficult People 6. Focus 7. Self-Awareness 8. Happiness 9. Empathy 10. Leadership Presence 11. Purpose, Meaning, and Passion 12. Confidence 13. Mindful Listening 14. Power and Impact	01 each	ISBN13 9781633699410 , **December 17, 2019 or Latest Edition**
HBR's 10 Must Reads Ultimate Boxed Set (14 Books)	1. HBR's 10 Must-Reads on Leadership 2. HBR's 10 Must-Reads on Emotional Intelligence 3. HBR's 10 Must-Reads on Managing Yourself 4. HBR's 10 Must-Reads on Strategy 5. HBR's 10 Must-Reads on Change Management 6. HBR's 10 Must-Reads on Managing People 7. HBR's 10 Must Reads: The Essentials 8. HBR's 10 Must-Reads on Communication 9. HBR's 10 Must-Reads on Managing Across Cultures 10. HBR's 10 Must-Reads on Strategic Marketing 11. HBR's 10 Must-Reads on Teams 12. HBR's 10 Must-Reads on Innovation 13. HBR's 10 Must-Reads on Making Smart Decisions 14. HBR's 10 Must-Reads on Collaboration.	01 each	**September 19, 2017 or Latest Edition**

BOOK SERIES	NAME OF BOOKS	Qty	Edition/Year
HBR Guide Series (16 Books)	1. Persuasive Presentations 2. Better Business Writing 3. Finance Basics 4. Data Analytics 5. Building Your Business Case 6. Making Every Meeting Matter 7. Project Management 8. Emotional Intelligence 9. Getting the Right Work Done 10. Negotiating 11. Leading Teams 12. Coaching Employees 13. Performance Management 14. Delivering Effective Feedback 15. Dealing with Conflict 16. Managing Up Across	01 each	**August 04, 2020 or Latest Edition**