

**OFFICE OF THE DIRECTOR-PRINCIPAL**  
**Government Hydro Engineering College Bandla, Distt. Bilaspur**  
Phone 01978-292326, hecbilaspur@gmail.com, <https://www.ghec.ac.in>

## **LIMITED TENDER NOTICE**

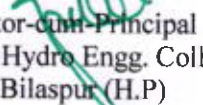
**(Limited tender No. GHEC/BLP/STORE/ Limited Tender / Sanitation item/2022**

Sealed limited tenders are invited from the eligible manufacturers /firms/authorized dealers for the purchase of Sanitation/Cleaning items for the Girls & Boys Hostel and Academic/Administration Block as per specifications given in the bid document. The bids must be accompanied with Earnest Money given as per schedule of requirements in the shape of Demand Draft or duly pledged fixed deposit receipts in favor of **Director-cum- Principal Government Hydro Engineering College Bandla, Distt. Bilaspur.**

A complete set of Bid Documents along with detailed terms and conditions can be obtained from the institution website ([www.ghec.ac.in](http://www.ghec.ac.in)) or from the Office of the Director-Principal **Government Hydro Engineering College Bandla, Distt. Bilaspur-174001** on the submission of written application to this office and upon payment of non-refundable fee as mentioned in the document in the form of account payee demand draft or duly pledged fixed deposit receipts in favor of **DIRECTOR-PRINCIPAL Government Hydro Engineering College Bandla, Distt. Bilaspur.** Bids documents requested by mail will be dispatched by registered or speed post on payment of extra amount mentioned in the document.

The following procedure will be adopted:

- Tenders in a sealed cover shall comprise two separate envelopes, each envelope shall contain separately the technical bid and the financial bid. The envelopes shall be marked as '**Technical Bid**' and '**Financial Bid**' in bold and legible letters to avoid any confusion.
- Technical Bid envelope must contain Earnest money, Tender Cost and GST certificate failing which, the tender will be disqualified technically.
- Initially technical bid will be opened.
- The technical bid shall be evaluated without reference to the price and will be rejected which does not conform to the specific technical criteria.
- During the technical evaluation, no amendments to the technical proposal shall be permitted.
- The financial bid will be opened after the evaluation of technically qualified bidder.
- The bid found to be lowest evaluated bid shall be accepted.
- This office will not be held responsible for the postal delay, if any.
- Undersigned reserves the right to accept or reject all or any of the tenders without assigning any reason(s).

  
Director-cum-Principal  
Govt. Hydro Engg. College Bandla  
Distt. Bilaspur (H.P)

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**No.GHEC/BLP/STORE/ Limited Tender / Sanitation item/2022**

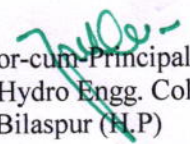
**Dated:**

**Limited Tender Document**

**To,**

.....  
.....  
.....

**From:**

  
Director-cum-Principal  
Govt. Hydro Engg. College Bandla  
Distt. Bilaspur (H.P)

**OFFICE OF THE DIRECTOR-PRINCIPAL**  
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**No. GHEC/BLP/STORE/ Limited Tender / Sanitation item/2022**

**Limited Tender Document for the supply of Sanitation items required in  
Government Hydro Engineering College Bandla, Distt. Bilaspur.**

**General Information**

1	Limited tender for supply of	Sanitation Items
2	Limited Tender Reference	<b>GHEC/BLP/STORE/ Limited Tender / Sanitation item/2022</b>
3	Last date and time for receipt of tender	10.10.2022 at 11.00 AM
4	Time and date of opening of Technical Bids	10.10.2022 at 12.00 Noon
5	Time and date of opening of Financial Bids	10.10.2022 at 02.00 PM
6	Place of opening of tender:	Office of The Director-Cum-Principal Government Hydro Engineering College Bandla Distt. Bilaspur
7	Address for communication	Office of The Director-Cum-Principal Government Hydro Engineering College Bandla Distt. Bilaspur
8	Earnest money	Rupees 10,000/- only
9	Cost of limited tender document	Rupees 100/- only (Rs. 200/- by post)

Director-cum-Principal  
Govt. Hydro Engg. College Bandla  
Distt. Bilaspur (H.P)

**SECTION-A**

1. Name of the firm/Organization : \_\_\_\_\_
2. (a) Registration No : \_\_\_\_\_  
(b) GST No.: : \_\_\_\_\_  
(c) PAN : : \_\_\_\_\_
3. Complete Postal address : \_\_\_\_\_  
- : \_\_\_\_\_  
: \_\_\_\_\_
4. Phone No. with STD code : \_\_\_\_\_
5. E-mail address (if any) : \_\_\_\_\_
6. Whether Manufacturer/Dealer/Supplier : \_\_\_\_\_
7. Total Amount of items Tendered  
(Excluding taxes) in words : \_\_\_\_\_  
\_\_\_\_\_
8. Detail of earnest Money Draft No. & Date : \_\_\_\_\_  
Amount : \_\_\_\_\_  
Bank : \_\_\_\_\_

**(Signature of the Tenderer with seal)**

**SECTION-B**

**Schedule of Requirement**

Sr. No.	Description of item(s)	Qty.
Schedule – A		
	Supply of Sanitation/Cleaning items required in Government Hydro Engineering College Bandla, Distt. Bilaspur	As per list attached in section C

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Director-cum-Principal  
Govt. Hydro Engg. College Bandla  
Distt. Bilaspur (H.P)

**SECTION-C**

**DETAILED SPECIFICATION OF THE ITEMS MENTIONED IN SCHEDULE-A**

<b>LIST of Sanitation/Cleaning items required in Government Hydro Engineering College Bandla, Distt. Bilaspur</b>				
<b>S. N</b>	<b>Description of item</b>	<b>Unit/Pcs</b>	<b>Preferred Make</b>	<b>Qty.</b>
1	Toilet Cleaner Liquid	(1 Ltr.) packing	Harpic/Domex	01
2	Phenyl Black (1 Ltr.)	(1 Ltr.) packing		01
3	Mop Cloth	Full size		01
4	Mop with Wiper	(full Size)		01
5	Wiper	(full Size)		01
6	Wiper	(Medium Size)		01
7	Naphthalene Balls	<b>1 Kg Pkt.</b>		01
8	Duster Cloth	01 pkt.		01
9	Odonil Washroom Freshner Blocks	1 Pkt.		01
10	Rubber Hand Gloves	1 Pair		01
11	Toilet Brush	Full Size		01
12	Bucket	20 Ltr.		
13	Broom (Grass Stick) Phool Zaru	400 gm		01
14	Broom (Hard Stick)	Big Size		01
15	Broom (Hard Stick)	Medium Size		01
16	Liquid Hand Wash	5 Ltr. packing	Dettol/Sevlon/Lifebuoy	01
17	Phenyl White	1 Ltr. packing		01
18	Paper Napking	Pkt.		01
19	Glass Cleaner	500 ml packing	Colin/Clensta/Cleno	01
20	Utensils Soap	250 ml packing	Vim/Prill	01

21	Urinal Screen	Pkt.		01
22	Room Freshener Spray	300 ML Bottle	Odonil/GoodHome	01
23	Insect Spray	300 ML Bottle	Morten/Goognight/Hit	01
24	Washing Powder	1 Kg Packing	Ariel/Surf Excel	01
25	Soap (Handwash)	125 gm	Dettol/Lifebouy/Savlon	01
26	Utensil Scrubber	Pkt	Scotch Brite/Gala	01

For (Authorized Signatory)

Name of the firm.....

Complete address.....

.....

.....

Seal Stamp.....

Director-cum-Principal  
Govt. Hydro Engg. College Bandla  
Distt. Bilaspur (H.P)

**SECTION-D**  
**PRICE SCHEDULE**

S.N	Description of item		Qty	Cost per unit (Rupees).	Total Cost (Rupees).
1	Toilet Cleaner Liquid	(1 Ltr.) packing	01		
2	Phenyl Black (1 Ltr.)	(1 Ltr.) packing	01		
3	Mop Cloth	Full size	01		
4	Mop with Wiper	(full Size)	01		
5	Wiper	(full Size)	01		
6	Wiper	(Medium Size)	01		
7	Naphthalene Balls	<b>1 Kg Pkt.</b>	01		
8	Duster Cloth	01 pkt.	01		
9	Odonil Washroom Freshner Blocks	1 Pkt.	01		
10	Rubber Hand Gloves	1 Pair	01		
11	Toilet Brush	Full Size	01		
12	Bucket	20 Ltr.	01		
13	Broom (Grass Stick) Phool Zaru	400 gm	01		
14	Broom (Hard Stick)	Big Size	01		
15	Broom (Hard Stick)	Medium Size	01		
16	Liquid Hand Wash	5 Ltr.packing	01		
17	Phenyl White	1 Ltr.packing	01		
18	Paper Napking	Pkt.	01		
19	Glass Cleaner	500 mlpacking	01		



20	Utensils Soap	250 ml packing	01		
21	Urinal Screen	Pkt.	01		
22	Room Freshener Spray	300 ML Bottle	01		
23	Insect Spray	300 ML Bottle	01		
24	Washing Powder	1 Kg Packing	01		
25	Soap (Handwash)	125 gm	01		
26	Utensil Scrubber	Pkt	01		

Total Bid Price (Including Taxes in Rs) \_\_\_\_\_

(In words) \_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_

(Signature of the bidder with seal)

Name and Address-----

## TERMS AND CONDITIONS

1. Bidders are required to submit the attested copy of Registration (latest) clearly mentioning the period of validity. Any firm failing to submit the same will not be entertained.
2. Rate has to be quoted for complete set (including all sub-parts/accessories, if any) of items to be supplied. Bidder quoting the lowest rate for complete set shall only be considered fulfilling all other requisite conditions.
3. The bidder shall also submit the proof that it is GST payee. The attested photocopy of the same is required to be submitted along with the bid document.
4. The rates quoted should be for destination at Govt. Hydro Engineering College, Bandla Distt. Bilaspur. The rates must also include delivery charges.
5. Standard GST rates are applicable, if any.
6. The duly constituted College Committee shall inspect all the items to satisfy itself for verifying specifications as mentioned in bid document.
7. The supplier shall be required to complete the delivery at college (including inspection) within stipulated days as mentioned in the supply order.
8. The items/equipments shall remain under Guarantee/Warranty by the supplier.
9. 100% payment will be made after receipt of items inspected/accepted by store duly supported with satisfactory inspection note at consignee site/destination. In case at any moment it is found that bidder is not providing quality goods to the institution, the tender will stand cancelled by the institution. The tenderer will not have any right to continue thereafter.
10. Successful bidder has to give the Bank Account Detail such as account name, number, IFSC code of bank, bank name, branch and PAN. Also provide AADHAR number in case the account is on the name of other person. Payment will be directly paid to account holder by Govt. treasury after completing all the required formalities.
11. Earnest money as mentioned in the document shall be required to be paid by the tenderer along with the tender document in shape of demand draft in favor of the Director-cum-Principal, Govt. Hydro Engineering College Bandla (Bilaspur).
12. The earnest money of the bidders whose tender/quotation has not been approved/qualify would be returned after proper scrutiny.
13. The tenders/quotation not confirming to the specifications/descriptions mentioned in bid schedule will be summarily rejected.
14. If the date of accepting/opening the tenders/quotation happens to be holiday, the tenders will be opened on the next day at the same time.
15. Telegraphic, Fax, Conditional and tenders without earnest money shall not be accepted.
16. Govt. Hydro Engineering College Bandla (Bilaspur) reserves the right to accept or reject any or all tenders without assigning any reason.
17. The bidders shall keep their offer open for 6 months from the date of opening the tenders. A bid valid for shorter period may be rejected by the purchaser as non-responsive.
18. The Principal may appoint a "Negotiation Committee" if required.
19. The bidder will be responsible for damage or loss in transit and replace items/ goods broken within 10 days from the date of notice thereof.

20. GST rates shall be indicated separately otherwise rates will be deemed to be inclusive of such levies and taxes and no future increase in duty/taxes/GST will be allowed.
21. In case where it has not been specifically indicated in the schedule that only manufacturer can participate in tenders/quotations, in such cases the tenderers other than manufacturers should attach authorization letter from such principal manufacturer along with the tender/quotation.
22. The tender form along with the earnest money and forwarding letter on Letter Head Pad of the firm should be sent through Regd. Post/Speed Post/By Hand well in advance so as to reach to the office of Director-cum-Principal, Govt. Hydro Engineering College Bandla Bilaspur i.e **10.10.2022 up to 11:00 AM**. The offer should be sent in a sealed envelope clearly indicating on the top the tender number, due date and the category of items.
23. All the bidders are required to sign each paper of the bid document along with the stamp of their respective organization. Without signature and stamp the tender submitted by them are liable for rejection.
24. The bidder has to quote for all the items of respective schedule failing which the tender/quotation may be rejected.
25. All the disputes shall be settled with in the jurisdiction of Distt. Bilaspur H.P.
26. The earnest money deposited by the tenderers shall be forfeited in the following events:
  - i) A modification or withdrawal of tender after the deadline of submission of tenders and during the validity period.
  - ii) Refusal by the tenderer to accept an arithmetical error or otherwise appearing on the face of the tender.
  - iii) Failure on the part of the successful tenderer to provide performance security for the execution of the contract.
  - iv) Failure on the part of the successful tenderer to execute the contract as per terms and conditions of the tender.
27. The purchaser may, at its discretion, extend deadline for the submission of bids by amending the bidding documents, in which case all rights and obligations of the purchasers and bidders previously subject to the deadline will thereafter be subjected to the deadline as extended.
28. The purchaser has the right to ask the supplier(s) to produce the sample of the item(s) for the purpose of comparison of prices and to evaluate technically before placing supply order to the firm.
29. The purchaser or its representative shall have right to inspect or test the goods to confirm their conformity to the contract. The inspection and tests may be conducted on the premises of the supply at his costs.
30. The purchaser reserves the right to increase or decrease the quantity of goods to be procured within a period of six months after issuance of tender.
31. An excused delay by the supplier in the performance of its delivery obligations shall rendered the supplier to termination of the contract for default.
32. Earnest money shall be deposited by the tenderer /bidder with tender documents through demand draft in favour of the Director-cum-Principal, Govt. Hydro Engg. College Bandla, Distt. bilaspur. Payable at **Bilaspur**
33. The cost of tender document i.e. Rs. 300/= (non-refundable) shall be required to be paid by the bidder preferably through demand draft in favour of the Director-cum-Principal, Govt. Hydro Engg. College Bandla, Distt. Bilaspur. Payable at **Bilaspur**.

## **Special Conditions:-**

1. All the items mentioned in the schedule shall be procured from the single vender.
2. The bidder must be a manufacturer or in supplying business as authorized distributor/stockiest for at least three years.
3. The bidder who is a potential authorized supplier/stockiest/dealer in the same business during last three years shall be preferred

## **Important**

1. **After receiving the supply order from institution bidder is requested to submit the sample of each item for verification.**
2. **The bidder is not allowed to change the brand/manufacturer of sample which are verified/approved by the institution.**

I/We herewith enclose a sum of Rs. \_\_\_\_\_ as earnest money (EMD) in form of demand draft or equivalent and should I/We fail to execute an agreement embodying the atove mentioned terms and conditions agree that the above sum as EMD shall be forfeited to the Director-cum-Principal, Govt. Hydro Engineering College Bandla (Bilaspur).

**ALL THE ABOVE TERMS & CONDITIONS ARE ACCEPTABLE TO US**

For (authorized Signatory)

Name of the Firm: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Seal Stamp